



Original

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FOR INFORMATION

**Finance Committee
Proposed Annotated Agenda**

The task of the finance committee will be to:

1. Consider the address of the moderator and the report of the general secretary
2. Review the recommendations from the finance committee September 2006 and actions taken
3. Receive the Financial Report 2006 as adopted by the executive committee Sept 2007
4. Receive the 2006 auditors management report (with the auditors and audit committee)
5. Review requirements for a project to implement a documented internal controls process in compliance with Swiss regulations and mandate its completion in 2008
6. Review the preliminary financial results to 31 December 2007
7. Review developments in the 2008 budget and propose a revised budget to the Central Committee
4. Review and propose to the central committee framework budgets for 2009 and 2010
9. Receive a report on capital expenditure planning
5. Receive the income strategy of the council 2008-2013
11. Review the proposal for a 60th anniversary fund-raising campaign
12. Receive a report and update on investment policy
13. Receive a progress report on revision of the staff rules and regulations
6. Receive a report of the finance committee task team on dialogue with the churches on membership contributions
16. Receive an update on the financial aspects of the Bossey Ecumenical Institute

Tuesday, February 12

09.00-10.30

First encounter of representatives of the finance committee with the programme committee (during the executive committee meeting)

Representatives of the finance committee meet with the programme committee and present:

- the preliminary report to be submitted to the executive committee
- the framework budget 2009/2010

Friday, February 15*Session 1 – 14.00-15.00*

Introduction to the work of the finance committee:

- Welcome
- Presentation of the agenda and the working methodology
- Preliminary finance report to the central committee
- Financial implications of the address of the moderator and report of the general secretary
- Review the recommendations from the finance committee September 2006 and actions taken

Session 2 – 15.30-16.30

- Receive the Financial Report 2006 as adopted by the executive committee Sept 2007
- Receive the 2006 audit management report (with the auditors and audit committee)
- Appointment of the auditors for 2007
- Review requirements for a project to implement a documented internal controls process in compliance with Swiss regulations and mandate its completion in 2008
- Review the preliminary financial results to 31 December 2007
- Receive the income strategy of the council 2008-2013

Session 3 – 16.30-17.30

- Review developments in the 2008 budget and propose a revised budget to the central committee
- Review and propose to the central committee framework budgets for 2009 and 2010
- Receive a report on capital expenditure planning

Saturday, February 16*Session 4 – 09.30-10.30*

Second joint session with the programme committee

Session 5 – 11.00-12.30

- Receive a report and update on investment policy
- Receive an update on the financial aspects of the Bossey Ecumenical Institute
- Review the proposal for a 60th anniversary fund-raising campaign

Session 6 – 14.00-15.00

- Receive a progress report on revision of the staff rules and regulations
- Receive a report of the finance committee task team on dialogue with the churches on membership contributions

Session 7 – 15.30 – 16.30

Report writing

Session 8 – 16.30 – 17.30

Finalise the report of the finance committee to the central committee